

WANBOROUGH PARISH COUNCIL



To all members of the Council
you are hereby summoned to attend the Full Council meeting of WANBOROUGH PARISH COUNCIL
to be held at
WANBOROUGH VILLAGE HALL, HIGH STREET, WANBOROUGH
on Monday 18th December 2023 – 7.30pm

AGENDA

1. Apologies: To receive and approve.
2. Declaration of interest: Members are reminded that they should declare any interest they have in an agenda item at the start of the meeting or, if not previously foreseeable, during any discussion of the matter concerned.
3. Minutes: To confirm and approve: -
 - a. The Minutes of the Full Council Meeting held on 27th November 2023.
4. **THE MEETING WILL BE ADJOURNED FOR PUBLIC QUESTIONS.** (*Maximum time 20 minutes*)
5. Report from Ward Councillor
6. Planning:
 - a. To consider Planning Applications received:
 - S/PAOTH/23/1476 - Honeyfield Farm, The Marsh - Prior Approval Notification for the change of use of an agricultural building to residential (Class Q).
 - b. To consider revised Planning Applications received:
None received.
 - c. Confirmation of Planning Applications that SBC have determined since previous meeting.
 - S/LDP/23/1356/NICL – 9 Rodway, Certificate of Lawfulness (Proposed) for the erection of a rear dormer window and front roof light windows – Granted.
 - d. Consultations
 - Street name suggestions for part of Redlands development.
7. Clerk's Report
8. Village Maintenance
 - a. Review submissions for Village and Hooper's Maintenance Tenders.
 - b. Approve budget of £800 for Christmas hampers as issued in 2022.
9. Staffing
 - a. Agree TOR for Staffing Committee.
 - b. Confirm members of staffing committee.
 - c. Agree date for first meeting.
10. Hooper's Field Facility
 - a. Approve TORs for merged Hooper's Field and Project Committee.
 - b. Agree parish Councillor members of the committee.
 - c. Consider and Agree request from Tennis Club for support of maintenance of courts.
 - d. Agree repairs strategy for Hooper's Driveway.
 - e. Agree budget for Bowls hedge cut and disposal of material - £500.

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11. Lyden Questionnaire

- a. To discuss a response as a Parish Council to the Lyden Questionnaire.
- b. Future distribution to new developments in the parish.

12. Website and Email Working Group update

13. Finance

- a. Approve Orders of payment for December.
- b. Note the cashflow statement (spend vs budget) – to December.
- c. Approve the reconciliations for November.
- d. To note backdated pay for previous clerk and assistant clerk.
- e. Review Lloyds mandate signatories and agree if an update is required.
- f. Verbal update of budget and precept 24/25 discussions thus far.

14. Notification of resignation of Parish Clerk & RFO dated November 2023

- a. Discuss and agree way forward with recruitment of replacement.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.